

BOARD OF DIRECTORS – ACTION SUMMARY
Thursday, March 12, 2009 – 6:00 p.m.

Administration Building – Board Chambers
2101 Hurley Way, Sacramento, CA 95825

CALL TO ORDER

The meeting was called to order by President Lawson. Board Members present: Goold, Granados, Jones, Kelly, Lawson, Valley. Directors Clark, Engellenner, Trujillo, absent. Staff: Fire Chief Mette, Board Clerk Tilson, General Counsel Chavez.

PLEDGE TO FLAG

METRO CABLE 14 ANNOUNCEMENT

The open session Meeting is videotaped for cablecast on Metro Cable 14. Replay on Saturday, March 14 at 1:00 PM and Monday, March 16 at 6:00 PM on Channel 14; Webcast at www.sacmetroable.tv. A VHS copy is also available for checkout from any library branch.

PUBLIC OPPORTUNITY TO DISCUSS MATTERS OF PUBLIC INTEREST WITHIN DISTRICT JURISDICTION INCLUDING ITEMS ON OR NOT ON THE AGENDA

Mr. Hal Hillmann of Orangevale appeared before the Board to personally thank the crews from Stations 28 and 29 who rapidly responded to his emergency medical aid call on February 2, 2009. He was transported to Kaiser Hospital and the professional care he received saved his life. He was interviewed by The Orangevale View on the life-saving cooperative efforts of Metro Fire and distributed copies of the newspaper to the Board. Congratulated the District on the new state-of-the-art Fire Station 29 which is an asset to the community.

CONSENT AGENDA:

1. **Authorized District Signatory List**
2. **Board Meeting Action Summary—February 12, 2009**
 - **Board Action:**
Granados/Goold—approve the Consent Agenda. ROLL CALL: Goold, Granados, Jones, Kelly, Lawson, Valley, AYE. Directors Clark, Engellenner, Trujillo, absent. Motion carried.

ACTION ITEM(S):**1. Resolution – Direct the Sale of Surplus Property APN 261-0201-003 at 6314 Hickory Avenue, Orangevale—(Sponable)**

- Staff recommended adoption of the Resolution to declare the property as surplus and direct the sale of the old Station 29 property in accordance with a sealed bid process.
- The Board expressed concerns regarding the prudence of selling the property at the bottom of the real estate market; time constraints for the property sale once it is declared surplus; need to know the past and present assessed value to determine a fair market value—felt a residential appraisal would be appropriate; the cost of maintenance over a period of time and other factors such as vandalism of the vacant building if the property is retained.
- **Board Action:**
General consensus to table the issue in light of the questions pending a staff evaluation on the total package.

PRESIDENT’S REPORT—(Lawson) None.

FIRE CHIEF’S REPORT—(Mette)

- March 3, 2009 – met with City of Rancho Cordova Mayor Skoglund and staff regarding plans for our future training site and they agreed to lobby the issue at the National League of Cities in Washington, D. C. being attended this week.
- March 4, 2009 – attended the Awards Luncheon at the Rancho Cordova City Hall honoring the 25, 30, and 35 years of service personnel, Employees of the Year, Peer Recognition, Reserve Firefighter of the Year, and Media Recognition Award commendations.
- The District put in for a surplus helicopter from the National Guard at Mather about six months ago and they are going to give it to us. It is a Huey helicopter ready to go and totally flight worthy. Intend to accept the offer but it won’t be outfitted like Copter 1 because of the lack of funds but the District can do training flight hours on it and keep the flight hours down on the District helicopter.

The National Guard wants to make this a media event on March 25. The Board members will be invited with Board Clerk Tilson informed regarding the exact time.
- March 6, 2009 – Standards of Cover meeting.

- March 12, 2009 – He had an interview today with Lynsey Paulo from Channel 3 who is doing a report next week on run responses and budget cuts, focusing on the City of Sacramento and the Sacramento Metropolitan Fire District.
- Announced his plan to retire in December. With this process, he recommended the Board put together a committee to plan on his replacement and allow a few months transition period for the person to become familiarized with the budget process and everything else that needs to go on.

President Lawson stated he would discuss this under the Executive Committee's report.

- March 13, 2009 at 6:00 p.m. – Retirement Dinner at the Arden Hills Country Club for last year's retirees. Over 262 people will be attending.
- March 17, 2009 – meeting with the City and County on the 28-acre annexation on South Watt.

- **OPERATIONS DIVISION REPORT –**

Report by Deputy Chief Geoff Miller:

Fire Incidents –

4 working structure fires since the last Board meeting.

Good Deeds –

- Through our webpage, received kudos for Captain Mark Mixson who personally helped a gentleman with the eradication of weeds/grass by researching an alternative method and delivering the information to the individual who was unable to secure a burn permit.
- Sad event but points out what our men and women do every day. Engine 56 from the City and Metro Medic 53 working cooperatively brought in a baby under CPR. The outcome was not good but the Emergency Room Department wanted to recognize the crews for their professionalism and skills.

- **SUPPORT SERVICES DIVISION REPORT –**

Report by Deputy Chief Jim Eastman:

PIO

- Secured drowning prevention Public Service Announcement (PSA) on pool safety with News 10, Univision 19, and KCRA.
- PSA ran with FOX 40 the week of March 2. Message was: change your smoke alarm batteries when you change your clocks.
- Submitted grant with Kaiser Permanente to expand Operation River Safe.

COMMUNITY SERVICES

- Numerous school, Chamber, and community presentations; Legislative meetings, Parenting Class.
- IPOD Grant; Blight Busters, mobile home park smoke alarm events.
- Attended Annual Awards Ceremony last Wednesday with 56 employees honored; 111 people present.

Operations

- Thanked the many crews for their assistance in community services events that are above and beyond station tours.

FACILITIES

- Completed State mandated upgrades and minor repairs for the Training Building elevator.
- Vendor made major repairs on stand-by generators at Hurley and Station 105.
- Hung recently donated pictures in the lobby of Station 111.

FIRE PREVENTION BUREAU

- Attending meetings of the American River Parkway Summit and Child Care Coalition.
- Greg Lake, Supervising Inspector, will be teaching next week at the Fire Prevention Institute.
- Inspector Curtis Banks saved a man from choking at the local Red Robin Restaurant. While having lunch on March 11, he was approached by a gentleman who could not speak and nodded his head that he was choking. Curtis immediately performed the Heimlich maneuver and dislodged the food. The gentleman thanked him and went back to his table. It was later learned that the man is a priest in the Catholic Church.

FLEET

- Two Fleet staff members attended a two-day Pierce Aerial Maintenance class in Modesto last week.
- The shop met Tuesday to start the process of benchmarking typical fleet jobs. This will aid with our Strategic Plan goals and objectives.
- Preparing for the 2009 Fire Mechanics Academy that takes place the week of April 6.

LOGISTICS

- Continuing annual inspection and advance cleaning of structure gear – working on B5 and B7.
- Helped move old American River Fire Protection District records that were stored at Station 101 to records storage at McClellan Park.
- Starting March 17th, all ladders in the district will be tested.
- Logistics Tech Jim Fisher repaired 2 smoke blowers, 4 circular saws, 3 chain saws, and 3 lawnmowers in-house that would have previously gone to an outside vendor for repair.

TECHNICAL SERVICES**Information Technology**

- Continuing to improve the Intranet.
- Deployment of routers and switches 50% complete.

Communications

- Performing inventory of 800 MHz radios.

GENERAL COUNSEL'S REPORT—(Joe Chavez)

- Conducted a non-televised Special Board Meeting on March 2. He enumerated the topics of 11 policies adopted by the Board; 14 other policies were addressed and staff was given direction to make minor changes and return those policies for final submission to the Board; 11 additional policies were referred to staff to be brought back to the Policy Committee for further discussion.

FIREFIGHTERS LOCAL 522 REPORT:

- Chuck Ingram of Local 522 stated on March 1, there were four promotions to Captain, seven to Engineer, and expressed appreciation for the opportunity to promote up in the District.

Local 522 is helping to sponsor a St. Patrick's Day Parade downtown on March 17, with members throughout the fire agencies marching in the parade.

The Sacramento Metro Fire Association will be putting on the 1st Annual Texas Hold Em Poker Tournament on May 30. The proceeds will benefit the Firefighters Burn Institute and the Sacramento Metro Firefighters Association. The Association proceeds will be used for the Widows and Orphans Fund.

Metro fire families are participating in the American Cancer Society Relay for Life in Citrus Heights on May 30 and 31. Sacramento Metro Fire has a team called "Peet's Fire Angels" in honor of Jim Peterson.

Sacramento Area Firefighters Local 522 also has a team in the upcoming Race for the Cure on May 9.

Appreciated everything the District has done for the personnel.

COMMITTEE AND DELEGATE REPORTS:**Executive Committee—(Lawson)**

- A meeting will be called shortly to discuss the Fire Chief's retirement and a candidate to replace Chief Mette.

Communications Center Delegate—(Valley)

- Received a report on the last meeting.
- Next Meeting: March 31, 2009 – 10:30 AM

California Fire & Rescue Training Authority—(Kelly)

- Received a report on the last meeting.
- Next Meeting: April 1, 2009 – 10:00 AM

Finance Committee—(Granados)

- Received a report on today's meeting. The District is doing well with the current budget status at 58.3% of the year reflecting budget expenses at 58.2% .
- Next Meeting: April 9, 2009 – **4:30 PM** instead of 5:00 PM

Policy Committee—(Valley)

- As reported by General Counsel, the Board held a special meeting and took action on a number of policies at the last meeting. Some will come back to the Policy Committee and/or Board.
- Next Meeting: March 26, 2009 – 5:00 PM

BOARD MEMBER QUESTIONS AND COMMENTS:**Jones:**

- Attended the Awards Luncheon last week.
- Attended a crab feed fund raiser for the Firefighters Pacific Burn Institute. Thanked all the firefighters, their families and friends that participated in supporting the event.
- Looking forward to tomorrow night's Retirement Dinner.
- Agreed that the Executive Committee needs to meet but encouraged full Board participation in the succession selection for the next Fire Chief.

President Lawson stated that will be done but need to establish an outline of where we are going to bring back to the Board.

Goold:

- Thanked a couple field personnel who enlightened him on some fees that he badgered staff on. They gave great examples and the fees actually are reasonable and solid. Encouraged personnel to feel free to contact him or other members of the Board.

Granados:

- Thanked all of the employees for doing a great job on keeping expenses down in these tough economic times.
- Thanked the crew of Engine 63 for the medical response to his facility.
- Thanked Fire Chief Mette for all the things he has done. His retirement will be a big loss.

Lawson:

- Echoed the sentiment on Fire Chief Mette's service.
- Attended the service awards with Director Jones.
- Involved in a vehicle accident Tuesday evening on the West Sacramento bridge. His vehicle was damaged but he and a passenger suffered no injuries. It was caused by an alleged drunk driver who was taken into custody. Thanked the West Sacramento Fire Department for their extremely fast response.
- On behalf of Director Trujillo, he thanked Mr. Hillman for his comments on the service that Metro Fire provides.
- Thanked the community for understanding why the District will not be going to the Hilton Hotel for the event this Friday. There was an outside demonstration and he appreciated the moving of the event to honor those trying to secure a voice in the working community.
- He will be working with Matt Kelly on the Relay for Life and is collectively engaged not only in serving and protecting the interests of our constituents but also as a valuable part of the community services.
- Thanked Fire Chief Mette for his participation in the United Way campaign.
- Thanked staff for their reports.
- Thanked the men and women of Metro Fire for their service to the community and ensuring our safety.

ADJOURNMENT – The meeting adjourned at 7:05 p.m.

Thomas J. Lawson, President

D'Elman Clark, Secretary

Charlotte Tilson, Clerk of the Board